



PURSUI**NG** **REAL** OPPORTUNITIES

PRO Internship Application Seniors 2018

TO: Potential CHS PRO Interns for 2017-2018
FROM: Vanessa Brown, PRO Teacher/Coordinator
DATE: November 14, 2016
SUBJECT: PRO CLASS APPLICATION PACKET

Attached you will find an application packet for my PRO Class for the school year 2017-2018. Each application packet contains a cover sheet and 4 information pages. Please fill out every item on each of the 4 information pages. When the entire application packet has been completed, return it to me in room 601 (or place it in my box in the front office). **The application deadline is Friday, February 24.**

My PRO Class is a 1½ -hour block time frame consisting of two periods a day. PRO Interns attend class with me on Mondays and Fridays. On Tuesdays, Wednesdays, and Thursdays class time is spent out in the business community at the students' internship sites.

If you or your parents have any questions or concerns, please do not hesitate to come by my classroom (Room 601), call me at 326-2269, or email me at vanessa.brown@amaisd.org. I look forward to reviewing your application, potentially inviting you to an interview, and if your application is approved, having you as a PRO Intern next school year.

PRO – Pursuing Real Opportunities Internship Program Entry Requirements

1. Only juniors may apply for this program, as it is a senior level course.
2. Students must have passed their core subjects in the prior semester.
3. Submit a completed application. Incomplete applications will not be considered.
4. If selected, students must provide their own transportation to and from internship site.
5. Students must be willing to accept a position in a related field that the business community has available.
6. Applications should be returned to Mrs. Larkan (Jr. Counselor) or Vanessa Brown (PRO Teacher) in Room 601.

***Applications are due by
Friday, February 24, 2017***

Applications received after this date may not be considered.

Amarillo ISD District Career & Technical Education
PRO – Pursuing Real Opportunities
Internship Program Application

Student Name _____ **Student ID#** _____
Last First Middle

Graduation Plan Endorsement _____

Home Address _____ **City** _____ **Zip** _____

Student Home Phone _____ **Student Cell Phone** _____

Gender Male _____ Female _____ **Birth date** _____

Current Age _____ **Current Grade Level** _____

Primary Legal Guardian _____

Guardian's email address (if applicable) _____

Guardian Home Phone _____ **Work Phone** _____

Please include the following with your application:

- A brief statement (limit to one page) on why you are interested in participating in the program and what your career goals are upon graduation.

Please ask a current teacher to fill out the Teacher Recommendation form, and ask him/her to place it in my mailbox in the front office.

It is the policy of Amarillo ISD not to discriminate on the basis of race, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities and programs, including Career & Technology programs in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

By signing below the parent gives permission for the student to apply for admission to the PRO Internship program.

Parent or Guardian's Signature

Date

Student Signature

Date

Please detach this page and give to one of your current teachers who has first-hand knowledge of your work ethic, abilities, and commitment to your education. He/she will deliver it to Mrs. Brown.

Teacher Recommendation for PRO Internship
Student Name _____

The student listed above is applying to participate in the PRO – Pursuing Real Opportunities Internship Program. Please take a few moments to give your support or denial to this student by completing the check sheet. He/she will be representing our school in the business community. Please provide any positive or negative comments regarding this student you deem appropriate.

Please personally place this form in Vanessa Brown’s box in front office. Do NOT return form to student.

RATING FACTORS	EXCELLENT	GOOD	AVERAGE	NEEDS IMPROVEMENT	POOR
Ability to Accept Supervision					
Ability to Follow Instructions					
Ability to Get Along With Others					
Attendance					
Cooperation					
Dependability					
Effort					
Initiative					
Judgment					
Punctuality					
Quality of Work					

Would you recommend this student for an internship opportunity representing Caprock High School out in the community?

Yes _____ No _____

Comments:

Teacher Signature

Subject Taught

Date