

Caprock High School Title I Parent Engagement Plan
Revised April 24, 2018
Amarillo Independent School District

PART I. General Expectations

Caprock High School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required campus Title I Parent Engagement Plan meet the requirements of section 1118(b) of the ESEA, and include as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will notify parents of the plan in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The plan will be made available to the local community and updated annually to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A parental engagement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the school's Parent Engagement Plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the district.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental engagement is spent.
- The school will build its own and the parent's capacity for strong parental engagement, in order to ensure effective involvement of parents and to support a partnership among the schools, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental engagement activities under section 1118 of the ESEA as the parents may request.
- The district and the school will be governed by the following statutory definition of parental engagement and will carry out programs, activities and procedures in accordance with this definition:

Parental Engagement means the participation of parents in meaningful two-way communication involving student academic learning and other school activities, including ensuring:

- A. that parents are informed of school values and expectations integral in supporting their children's education;
- B. the reciprocal understanding of schools and families that support meaningful parent-school partnerships;
- C. that parents are encouraged to be actively engaged in their child's education and school;
- D. that parents are equal partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. Description of how Caprock High School will implement the required components of the campus Title I Parent Engagement Plan.

1. Caprock High School will take the following actions to involve parents in the joint development of its campus Parent Engagement Plan under section 1112 of the ESEA:

- Establish the campus Parent Engagement Advisory Council adequately represented by parents of attending children, administrators and Title I personnel. Other council members may include vested community members and students.

- Annually hold a meeting to review, discuss, and revise the school's Title I Parent Engagement Plan.
 - Our established Parent Advisory Committee may maintain its previous members and receive recommendations to invite new incoming parents from Bowie and Fannin Middle Schools to represent all four grade levels. Prior to reviewing, discussing and amending the plan, all members present will be trained on what Title I entails and the importance of parent input.

2. Caprock High School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Hold committee meetings, composed of parents and school staff, to review the Campus Improvement Plan.
 - From staff recommendation, parent and area community representatives are invited to participate in all site-based decision making meetings, (SBDM).
- Provide Title I, Part A school staff support in enhancing their School Campus Improvement Plans.
 - Staff support trainings will take place in the spring during professional development and/or at a monthly staff meeting.
- Administer the Title I campus Parent Engagement Survey designed to identify the type of support, information, and resources that parents' need included in their Campus Improvement Plan and campus Parent Engagement Plan to better support their children's education and become more involved in their school.

3. Caprock High School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in the Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. Caprock will invite all parents of children participating in Title I, Part A programs to this meeting and will encourage them to attend. These informative meetings may include, but are not limited to the following:

- During school registration, a parent involvement table may include printed information explaining Title I in both English and Spanish.
- As part of Open House/Back to School Night, materials will be shared and discussed on what it means to be a Title I school.
- At various parent meetings, Title I information can be made available for parents to obtain.

4. Caprock High School will, in a timely manner, provide parents of participating children information about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet:

- The AISD and Caprock Course Guide lists what courses are offered and the counselor meets with each student to review their Individual Graduation Plan on a yearly basis. Progress reports and report cards are issued to the student to share with their parent and made available through Skyward.

5. Caprock High School will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible. These may include, but are not limited to the following:

- Counselors hold periodic grade level and topic specific meetings where concerns can be addressed. Parent/Teacher conferences can be scheduled. Parent surveys may be utilized throughout the year.

6. Caprock High School will provide each parent an individualized student report regarding the performance of their child on the state assessment in at least math, language arts and reading by:

- Parent access to the Texas Education Agency to view online. Student STAAR results are available online through Skyward. Progress reports will be given every 3 weeks and report cards each 6 weeks.

7. Caprock High School will provide assistance to parents of children served by the school, as appropriate, on important topics. These may include, but are not limited to the following:

- Reviewing and understanding the state's academic content standards.
- Reviewing and understanding the state's student academic achievement standards.
- Reviewing and understanding the state and local academic assessments including alternative assessments.
- The requirements of Title I, Part A.
- How to monitor their child's academic progress through Skyward Family Access
- How to work with educators, such as reviewing the Caprock Family-School Compact
- Advanced Placement & Dual Credit Opportunities
- Other topics that received strong parent interest as reflected by the most recent Title I School Parent Engagement Survey.

8. Caprock High School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent engagement. These may include, but are not limited to the following:

- Family Science Night at the Discovery Center
- Skyward Parent Training
- Technology and Social Media (Tips & Tools)
- Parent Collaborators Leadership Academy, and/or other topic specific parent meetings
- Summer Reading Program

9. Caprock High School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools. These efforts may include, but are not limited to the following:

- Teachers and staff will be provided guidance, instruction and support on the importance of working with parents as equal partners through staff development, grade level PLC's and house meetings.

10. Caprock High School will, to the extent feasible and appropriate, coordinate and integrate TI parental engagement programs and activities with public preschool and other similar programs (e.g., Head Start, Parents as Teachers, etc.) that encourage and support parents in more fully participating in the education of their children. These efforts may include, but are not limited to, the following:

- A Freshman Walk takes place prior to the beginning of school, where staff visit the home of all incoming freshman students and welcomes the family to our school.
- A yearly freshmen orientation will take place at Caprock for parents and students to become more familiar with our school, programs offered and campus procedures and policies.
- Counselors visit with the two feeder schools and inform students about choosing an endorsement and academic requirements.

11. Caprock High School will take the following actions to ensure that information related to the school, parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. These may include, but are not limited to the following:

- As needed, our campus will provide an interpreter and translation services.
- A hands-free mobile interpretation device (ELSA) may be used to communicate with parents who do not speak English. Title 1 funds may be used to have materials translated, as deemed necessary.

PART III. Discretionary Components of the Caprock High School Title I Parent Engagement Plan

Caprock High School may provide discretionary activities that build parents' capacity for engagement in Title I schools and the school system to support their children's academic achievement; these may include, but are not limited to, the following:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Paying reasonable and necessary expenses associated with parental engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Training parents to enhance the engagement of other parents.
- Arranging school meetings at various times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend those conferences at school in order to maximize parental engagement and participation in their children's education.
- Adopting and implementing model approaches aimed at improving parent engagement.
- Establishing a campus Parent Engagement Advisory Council to provide advice on all matters related to parental engagement in Title I, Part A programs.
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental engagement activities.
- Providing other reasonable support for parental engagement activities under section 1118 as parents may request.

PART IV. Adoption

Caprock High School's Title I Parent Engagement Plan has been developed jointly with, and agreed upon with, parents of children participating in Title I, Part A programs, as evidenced by documentation, posting, and uploaded records from our annual Parent Advisory Committee meeting.

This plan was adopted by Amarillo Independent School District on 08/27/18 and will be in effect for the period of the 2018-19 academic year. The school will distribute this plan to parents of participating Title I, Part A children on or before 09/30/2018 through the following avenues and in the following languages:

- The updated plan will be printed in English and Spanish. A link to the document will be shared through the "Remind" text messaging system and posted on CHS Facebook and Twitter. A School Messenger Call Out and an email to parents will promote and inform parents of its availability.
- Copies of the Parent Engagement Plan and Compact will be distributed at Open House on 9/20/18.
- A copy of this plan will be included in any late registration packets along with our Family-School Compact for Achievement, in English or Spanish, according to the language preference.

Mr. Chad Huseman, Caprock High School Principal

Dr. Zuleyma Carruba-Rogel, AISD Parent & Community Engagement Coordinator
